

VISA Request Form

Please check the Ministry of Foreign Affairs of Japan website to see if you are required a visa to enter Japan.
http://www.mofa.go.jp/j_info/visit/visa/index.html

To whom need to apply for Visa,

Provide us the following information in order to issue the formal documents for your visa application.

Submit this form together with a copy of your passport as soon as you can.

To: Ms. Gin Ishikawa <gjin.ishikawa@kek.jp>

					If you are a Chinese, write your name in Chinese characters							*Way to Japan				*Way back from Japan				Have you ever visited in Japan? If so, when was it?		
Family Name	First Name	Middle Name	Family Name	First Name	Nationality	Affiliation:	Position	Sex	Date of Birth	Embassy/Consulate place you will apply for Japanese VISA	Embassy or Consulate	Arrival date in Japan	Departing airport from your country	Arriving airport in Japan: Narita / Haneda etc.	Flight number if you already bought the ticket	Departure date from Japan	Departing airport in Japan: Narita / Haneda etc.	Arriving airport in your country	Flight number if you already bought the ticket	Arrived date	Departed date	Purpose★
					China			M/F	yyyy/mm/dd	Beijing	Embassy	yyyy/mm/dd				yyyy/mm/dd				yyyy/mm/dd	yyyy/mm/dd	

To transfer the documents properly to your attention, write your address, phone, fax number here.

address

phone
 fax
 email

*If you stay somewhere before/after KEK, please clarify your purpose, name of the hotel and its address.

purpose
 hotel
 address